

Adobe® InDesign® CC (2017): Part 2

Course Specifications

Course Number: ELK92-024_rev5.0

Course Length: 1.0 day

Course Description

In Adobe® InDesign® CC (2017): Part 1 you were introduced to the many features that help you create professional looking documents. Now you need to create much lengthier interactive documents that need to be accessed across a range of devices. In Adobe® InDesign® CC (2017): Part 2, you will learn advanced InDesign techniques to enhance the look and functionality of your documents.

Using Adobe InDesign, you can create interactive documents and export them for viewing in a web browser with various features such as buttons, page transitions, movies and audio files, hyperlinks, and animation. You have the ability to assign color profiles and establish print presets. In creating longer documents, you'll be able to include such features as a table of contents, footnotes, cross-references, and an index.

This course is a great component of your preparation for the Adobe Certified Expert (ACE) InDesign CC exam and the Adobe Certified Associate (ACA) Print & Digital Media Publication Using Adobe InDesign exam. See the files in the Exam Mapping for InDesign CC folder in the course data files for information on how the exam topics are addressed in the material.

Course Objective: Upon successful completion of this course, you will be able to use Adobe InDesign CC (2017) to create and deliver professional looking printed and interactive documents.

You will:

- Prepare documents for multiple formats.
- Manage advanced page layouts.
- Manage styles.
- Build complex paths.
- Manage external files and create dynamic documents.
- Manage long documents.
- Publish InDesign files for other formats and customize print settings.

Target Student: This course is intended for students who want to expand their entry-level knowledge of Adobe InDesign by using advanced features and collaboration tools.

Prerequisites: To ensure your success, you will need to take the following Logical Operations course:

- Adobe® InDesign® CC (2017): Part 1

Hardware Requirements

For this course, you will need one computer for each student and one for the instructor. Each computer will need the following minimum hardware configurations:

- Intel® Pentium 4 or AMD Athlon 64 (or compatible) processor
- 2 gigabyte (GB) RAM (8 is recommended)
- 2.6 GB of available hard-disk space for installation; additional free space required during installation (cannot install on removable flash storage devices)
- 1,024 x 768 resolution monitor (1,280 × 800 recommended) 32-bit video card; supports HiDPI display
- Internet connection and registration necessary for required software activation, membership validation, and access to online services
- Keyboard and mouse (or other pointing device)
- Printer (optional) or an installed printer driver
- Projection system to display the instructor's computer screen

Software Requirements

- Microsoft® Windows® 7 (with Service Pack 1), or 8/8.1, or 10 (32-bit or 64-bit)
- Adobe® InDesign® CC (2017)
- Adobe® Acrobat Reader® XI or another PDF viewer
- Microsoft® Word 2010 or later (optional)
- Adobe® Digital Editions
- If necessary, software for viewing the course slides (instructor machine only)

NOTE : In November 2016, Adobe updated InDesign to the 2017 Release. This book is based on version 2017, and will refer to the software as InDesign 2017.

NOTE : This course was keychecked using Windows 10.

Course Content

Lesson 1: Preparing Documents for Multiple Formats

Topic A: Build Layout Versions

Topic B: Link Content

Lesson 2: Managing Advanced Page Elements

Topic A: Create Repeating Content

Topic B: Change Text Layouts

Topic C: Create Transparency

Topic D: Anchor Objects and Manage a Library

Lesson 3: Managing Styles

Topic A: Import Styles from Microsoft Word Documents

Topic B: Manage Styles

Lesson 4: Building Complex Paths

- Topic A: Create Bezier Paths
- Topic B: Create Clipping Paths
- Topic C: Create Compound Paths

Lesson 5: Managing External Files and Creating Dynamic Documents

- Topic A: Import External Files
- Topic B: Create Document Sections
- Topic C: Insert Text Variables
- Topic D: Create Interactive Documents

Lesson 6: Managing Long Documents

- Topic A: Create a Book
- Topic B: Build a Table of Contents
- Topic C: Create Hyperlinks and Cross-References
- Topic D: Generate an Index and Insert Footnotes

Lesson 7: Publishing InDesign Files for Other Formats and Customizing Print Settings

- Topic A: Export PDF Files for Print
- Topic B: Export Interactive PDF Files and Files for Animation
- Topic C: Export Files for the Web
- Topic D: Manage Colors
- Topic E: Preview the Print Output
- Topic F: Create Print Presets

- Appendix A: Productivity Enhancements**
- Appendix B: InDesign Language Support**
- Appendix C: Extension Manager CC**