masterskill
education through innovation

Achieving Job Satisfaction:
Helping Employees Reach Higher Productivity (1st Edition)

Course Specifications

Course Number: CCT–007_rev4.0
Course Length: Self-study or Classroom Training

Course Description

The 50-Minute Manager Series was designed to cover critical business and professional development topics in the shortest time possible. Our easy-to-read, easy-to-understand format can be used for self-study or classroom training, or even office training. With a wealth of hands-on exercises, the 50-Minute books keep you engaged and help you retain critical skills. Are you getting as much satisfaction out of your job as you should? This book will help you determine your level of satisfaction and then it will assist you in making positive changes to increase both your satisfaction level and quality of work.

Course Content

Part 1: Accepting the Challenge

What Is Job Satisfaction?
Are Workers Getting Job Satisfaction?
Live Up to Your Potential

Part 2: The Psychology of Job Satisfacation

Job Satisfaction Scale
Rating Your Sources of Job Satisfaction
Employee Job Satisfaction Norms
Management Job Satisfaction Norms

Part 3: More than Just a Job

The Sources of Satisfaction
Case Study: Casual Days
Case Study: All or Nothing
Empower Yourself

Part 4: Attitude Traps

Which Trap Are You Caught In?

Part 5: Exercises to Close the Gap

Exercise 1: Workshop Guide
Exercise 2: Job Satisfaction Assessment
Exercise 3: 15 Questions
A Self-Improvement Plan